

September 30, 2022

---

## In This Issue

NEW: Office of Compliance and Privacy HIPAA Training Requirements for Researchers

EVENT: OHRP Research Community Forum October 25th & 26th

Reminder: sIRB Webpage

Reminder: Deadline to Begin Using New ICF, Assent, and Protocol Templates

Reminder: Renewal of Business Systems Accounts

Reminder: Getting Help

---

## NEW: Office of Compliance and Privacy HIPAA Training Requirements for Researchers

HIPAA Research Privacy training is offered by the CITI Program and is now available to UCSD faculty and staff. This training will replace the legacy HIPAA training offered on OIA's old webpage which will be retired by August 2023.

For researchers who potentially use Protected Health Information (PHI) or related data, completion of the following modules in CITI's Research Privacy curriculum is recommended:

### **Health Privacy Issues for Researchers**

This module discusses data protection requirements for human subjects research that creates, obtains, uses, or discloses health data, principally the protections that derive from the Health Insurance Portability and Accountability Act (HIPAA).

### **Basics of Health Privacy**

This module discusses the basic privacy protections for health information provided by HIPAA, and other legal-regulatory and non-government sources. It identifies the duties and responsibilities of persons with access to protected health information (PHI) in order to fulfill privacy protections.

For additional information on available CITI training and instructions for accessing the training modules, please see the Office of Compliance and Privacy's pulse page:

[Collaborative Institutional Training Initiative \(CITI\) Program](#)

For technical questions about CITI training please see the CITI Support Center:

<https://support.citiprogram.org>

For questions about the Office of Compliance and Privacy's HIPAA training requirements for researchers, please email [hscomply@health.ucsd.edu](mailto:hscomply@health.ucsd.edu).

For questions about UCSD OIA training requirements, please see the published guidance [here](#).

---

## EVENT: OHRP Research Community Forum October 25th & 26th

On behalf of our sister campus, UC Davis, we want to make you aware of the OHRP Research Community Forum being hosted by the University of Nevada, Reno, UC Davis, and the University of Nevada, Las Vegas in Reno, NV on October 25th and 26th, 2022. The theme of the event is "Trust, Technology, and Consent" and is geared towards human subjects researchers in both biomedical and social/behavioral disciplines. For more information about the event, please see their webpage [here](#).

---

## Reminder: sIRB/Reliance Webpage

Have you heard about single IRB (sIRB) or reliances and wanted to learn more? Do you want to learn more about how OIA reviews requests to serve as the sIRB for a study or to rely on an external IRB? Has a sponsor ever asked you if the UCSD IRB is signed on to SMART IRB or has an agreement with WCG, Advarra, or Sterling?

To answer these questions and more the OIA Reliance Team has developed our IRB Reliance webpage now available [here](#).

Have a question that isn't addressed on this page? Write us an email at

[irbrely@ucsd.edu](mailto:irbrely@ucsd.edu).

---

## Reminder: Deadline to Begin Using New ICF, Assent, and Protocol Templates

Back in December 2021, OIA quietly rolled out three new protocol templates and made them available on our forms webpage [here](#). These templates were designed to complement the KualI application and not require duplicative information.

With the new rollout of the updated ICF and assent templates, we're ready to make both sets of templates official. As such, starting September 1st, all new studies (except for secondary use studies which only require the KualI application) will be required to use the master protocol if one exists (e.g. from an industry sponsor, cooperative group, etc.). Otherwise, you must use one of the three new protocol templates.

Additionally, all new UCSD studies requiring an informed consent or assent document will be required to use the new ICF and assent templates starting September 1st.

---

## Reminder: Renewal of Business Systems Accounts

As we approach the end of 2022 we are now past the one year anniversary of the beginning of the KualI transition. Since access to KualI is controlled through IT systems, some folks (RCHSD researchers, students, etc.) had to obtain business systems accounts to be able to access KualI. Those accounts are generally good for only a year and need to be renewed. As such, we want to remind everyone about this.

If you are a **user** who has a business systems account that you use to access KualI, check in with the department who sponsored your account to see if there is anything they need you to do to ensure your account is renewed.

If you have **sponsored** someone for a business systems account, please be sure to follow your departmental policies on renewing (or not) accounts in a timely fashion so that researchers do not lose access to KualI. Furthermore, please be on the lookout for automated emails asking you to renew access for these individuals throughout the course of the year.

---

## Reminder: Getting Help

[KualI IRB Knowledge Base Articles \(KBAs\)](#) are part of the growing Research Knowledge Base. We generate new articles and update older articles in response to trends in questions or problems submitted by the research community.

Install and enable the [WalkMe](#) extension in your browser to get contextual help as you navigate KualI IRB. This includes tips about using the system as well as key regulatory background. The extension is approved for Campus and Health Sciences computers.

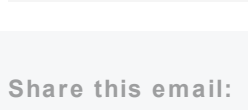
Contact OIA by email at [irb@ucsd.edu](mailto:irb@ucsd.edu) with questions or to report errors/issues. For questions about KualI in relation to single IRB/reliance arrangements, contact [irbrely@ucsd.edu](mailto:irbrely@ucsd.edu).

Please be sure to include the protocol number, if available. This will help the OIA team triage and troubleshoot.

---

University of California San Diego, 9500 Gilman Drive, La Jolla, CA, 92093

Share this email:



[Manage your preferences](#) | [Unsubscribe](#)

This email was sent to .

To continue receiving our emails, add us to your address book.

**UC San Diego**

[Subscribe](#) to our email list.