

**UCSD-SDSU JOINT DOCTORAL/MASTER'S DEGREE PROGRAMS
COVER SHEET FOR IRB APPLICATION**

Instructions to Principal Investigator:

1. Project must qualify for Joint IRB review. For guidance, see “SDSU/UCSD Joint IRB Review Process” at <https://newscenter.sdsu.edu/researchaffairs/hrpp.aspx?> and/or the “UCSD/SDSU Agreement for JDP/Master’s Degree-IRB Review” fact sheet at <https://irb.ucsd.edu/Fact-Sheets.shtml>.
2. Complete and sign this Cover Sheet.
3. Submit this Cover Sheet with the complete IRB application to the Reviewing IRB (for SDSU IRB submissions, upload this document as a “Supporting Document”).
4. The Reviewing IRB will review the IRB protocol and communicate with the Relying IRB. A representative of the Reviewing IRB and Relying IRB will sign this Cover Sheet to document completion of the review process.
5. Upon completion of review and approval of the IRB protocol, the PI will receive a copy of this Cover Sheet signed by the Reviewing and Relying IRB representatives. At that time, research may commence.

Reviewing IRB: Select the IRB based on the primary affiliation of the faculty member supervising this research. Note: For projects that involve UCSD MRI facility, or Rady Children’s Hospital, the UCSD IRB must be the Reviewing IRB regardless of the primary institutional affiliation of the faculty mentor. Only research that does not exceed minimal risk and meets criteria for exempt or expedited review may be reviewed under this agreement.

Reviewing IRB	<input type="checkbox"/> SDSU	<input type="checkbox"/> UCSD
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B. Project Information

Project Title	
Name of Student/Principal Investigator	Name of JDP/Master’s Program
Student e-mail Address	Phone Number
Name of Responsible Faculty Member	Home Campus
Faculty e-mail Address	Phone Number
Project Funding Source	

Signature of Principal Investigator

Date

Representative of Reviewing IRB

Date of Approval

Representative of Relying IRB

Date of Acceptance

For IRB Administrative Use Only		
Consent form stamp:	<input type="checkbox"/> SDSU	<input type="checkbox"/> UCSD
	<input type="checkbox"/> Both	